

Central Valley Li'l Warriors General Board Meeting Minutes 6/4/2023 @ Gene St. Clair Field

Type of Meeting: General Board Meeting
Called to Order at 7:07pm by Kayla Eller, President

1. Approval of Minutes from last meeting
 - a. Accepted by: Mitch Javens and Jessica Rapisardi

2. Treasurer's Report:
 - a. Monthly Financial Report: Attached
 - b. Current Balance: \$153,295.90
 - c. Treasurer Updates: One scholarship check is outstanding. Carey Center where the girls will practice is outstanding. Cheer package check went out. Tax exempt status needed some more info. Kayla sent in and should be finalized soon. Taxes need done. They are due in June.
 - d. Accepted by: Matt Morgan and Bill Guntrum

3. Committee Reports:
 - a. Football
 - i. BCYFL Report/Updates: No meeting since last CVLW meeting.
 1. Any proposed by-law changes:
 2. Other: Card day/Coaches picnic will be July 23rd. New schedule should be out this week. Had to be changed due to North Catholic backing out. We have BCYFL lottery tickets. We have 71 they are \$5 a ticket. Lottery based, goes off on July 1st. Money will go to senior bowl.
 - ii. Organization Report/Updates:
 1. Registrations are open & will continue through June 30th pending numbers. Current numbers as of 6/3:
Mighty Mites - 31
Termites - 27
Twerps - 19
 2. Other: Workouts going well according to coaches. BCYFL posted about coaches training. Workouts will continue till optional & mandatory conditioning starts
 - a. Details from camera mentioned at previous meeting: Going to talk to Mark to see if he can get a deal and will report back when he knows more.
 - iii. Accepted by: Jessica Rapisardi and Justin Saunders
 - b. Cheerleading
 - i. General Report: Mini camp went great! All squads start practices this week. Got mats to Carey Center.
 - ii. Accepted by: Jenny Fink and Dana Coluccio

c. Fundraising

- i. Bingo Report: no report.
- ii. General Report: Pappy J's will be sending updated fundraiser information to us soon and we will share with everyone. This will be done later in the season like September. Yeti Cooler- we will share donation info soon. Jenny has started contacting local businesses. Please let us know if you know of anyone who might be interested. Open to public soon. Get tickets from E&S tickets goal to sell 1,000. Pull ticket the game before Labor Day. Cheer Lottery tickets are out. Football will go out at equipment distribution. Pending numbers we will have extras to sell also after football registration is over on the 30th. Bowers hoagie forms are out. We will push it out again for new people registering. We will be collecting final orders on June 24th from 10am-12pm at the concession stand. No orders accepted after that. Spirit wear - Evil Lizard in place of Jenny's fundraiser. Waiting for more info on what we will sell exactly. Tagging at Walmart June 25th. Waiting for final approval. Space will be on one entrance. 8am-4pm. 2 hours shifts. Football players can get jerseys. Cheerleaders can wear t-shirts and shorts. Another board member must be there besides Jenny to verify cash on the last shift.
- iii. Sponsorships - Kayla will post and email the info out to everyone out. Kayla will email the people who did banners last year to see if they are going do them again.
- iv. Accepted by: Matt Morgan and Jessica Rapisardi

d. Equipment

- i. General Update: waiting for everything we ordered to come in. Good to start year.
- ii. Football Uniform Update: pants are ordered. We need an invoice for pants.
- iii. Accepted by: Bill Guntrum and Jaycen McKenzie

e. Grounds

- i. General Update:
 1. Scoreboard: Part is fixed and being shipped back. Met with LED sign. Couple hundred dollars to fix lights. Looking around because we might as well get a new one.
 2. Shed Project: waiting till field is done
 3. Press Box Garage Lock: Garage door needs fixed. Need to get extra keys made.
 4. Fence: Bought and will be installed this week
 5. Field: Fertilized and sprinkler system on. Two heads are not spinning. Amazon has 4 pack for \$47. Reseeding the field in next month. Buy 2 four packs from amazon? Approved.
 6. Other: Trash cans set up for practice. Would like to buy a steel cable or chain for the trash cans. \$20-\$30. Approved buying chains.
- ii. Accepted by: DJ Fink and Matt Morgan

f. Concession Stand

- i. General Report: Porta Potties are here. Going to start stocking this week. All cleaned out and organized. Need guys help to clean up the top shelves.
- ii. POS system update: Update next meeting from Mike
- iii. Accepted by: Dana Coluccio and Jenny Fink

4. Open Issues

- a. Clearances: Cheer Coaches & Executive Board clearances should be complete by now – Jenn, are you still needing any? Board- Justin and Brandon need BCYFL. Cheer - there are 7 coaches that still need various things. Ashley has the list and will let them know. We will also need head shots of any person needing a BCYFL or CVLW field card. Send to the secretary email.
- b. Coaches – Head Coaches need to continue to send any definitive assistants to Jenn. Jenn, have you received picks from all teams? Have received everyone’s coaches so far. Twerps Head Coach Matt Morgan: Assistants - Justin Saunders, Greg Rosati, Codie Elkins, Clay Atkinson, Brian Pflugh, Titus Shields. Termites Head Coach DJ Fink: Assistants - Mitch Javens, Eric Popovich, Jon Reed, Bryan Marsh, Bobby Thomas, Zach Pagley, Jaquan Pennington, Sean Kelly. Mighty Mites Head Coach Doug Rowe: Assistants - Davon Clements, Matt Ambrose, Jon McKenzie, Ryan Bosco, Anthony Beatrice, Ken McLaughlin, Dave Taormina, Jaycen McKenzie, Nate Stewart. Jaycen – when is deadline for assistants to be picked? Week before card Day which is July 23.
- c. CRP training – CPR Certification Course held on 5/24 went well. 4 of us participated & passed – Kayla & DJ included. We will be offering another round before the season starts. Date TBD. Kayla to coordinate with Marissa. Would like a list of any CPR Certified persons.
- d. Internet update – Jenny reached out. Talked to account manager. Will be done by June 16th. They are supposed to run a line from the street to us so we will have internet. We won’t have to pay for the construction part.
- e. Camera update – has not installed any further cameras yet. We have the cameras but Kayla needs to contact Mr. Fabian to find a date we can get them installed.
- f. Matt asked at the last meeting if kids can practice before they register. Kayla contacted our insurance company on 5/25. D’Nelle’s concern is that when a child registers, they sign a medical waiver & provide their insurance information. We don’t have those things if they’re not registered. Our insurance is used secondary to a participants own health coverage. So, anything not covered by their personal insurance is covered by ours if a claim is made. She sent a message to the underwriters of our policy & has not gotten back to me yet. Will follow up this week.
- g. Give back bin is up and running. Bring in anything you aren’t using.

5. New Business

- a. Insurance – Kayla noticed that our Commercial Property Insurance only covers 2 buildings. Asked our insurance to provide clarity on which 2 – it is the Equipment Shed & Concession Stand. She can add the Press Box for an estimated additional cost of \$276/year for about \$35k in equipment coverage. Kayla believes that considering recent vandalism, this would be a good investment. Discussion & Vote. Approved after discussion.
- b. Fire System in Concession Stand update: Thursday the chemical fire system guy was here. There were a lot of things not ok. We had to get a new regular fire extinguisher. It can not

be used for fryers. There is one specific for the fryers. We have to get our fryer system fixed before we are allowed to use the fryers. We are waiting for a quote on that. He had to change one of the chemical cartridges. The system is supposed to be redone once a year in May or June.

- c. Kayla has sent Gene St. Clair (announcer) our preliminary schedule. He should be good to announce at all home games. Kayla will send him updated schedule once we get it.
- d. National Sports ID – please begin sending NSID documents to secretary@centralvalleylilwarriors.org. All football players need report cards & new players also need birth certificates. We will need pictures & can get those at or before equipment distribution. Jaycen – do we have a “card day” (deadline) yet? Get them in early so that we will be able work on them. Email pictures do not send originals. Powerschool you have to go into reports to see the actual cards. Kayla will send instructions thru email.
- e. Ad Star. \$500 certificate from Dick’s to get limited supplies. Shoulder pads we could get 8-9 shoulder pads. Approved getting shoulder pads to help restock yearly.
- f. Open Floor:
 - i. Sign up Genius - Volunteers – We will start out slow and put out tagging and hoagies.
 - ii. Is Secretary in charge of communications with Team Moms? yes
 - iii. Coaches pick team moms we need to pick them ASAP so we can start spreading info. Can we have 3 team moms for Twerps? Yes. Max 3 team moms for each team.
 - iv. We are going to need signs for Cameras. Will get signs for cameras.
 - v. Matt- any discussion on volunteer checks for coaches and board members. They should help if needed but no volunteer checks are required.
 - vi. Reminder from Jenny, bounced checks have a fee then no more checks will be allowed from anyone who has bounced a check. Fee is \$30.
- g. Accepted by: Matt Morgan and Jenny Fink

6. Meeting adjourned @ 7:54pm

- a. Accepted by: Bill Guntrum and Jessica Rapisardi

/s/Kayla Eller, President

/s/Jenn Checketts, Secretary

Central Valley Li'l Warriors Financial Report
Covering Period for: 5/23/23-6/3/23

Cash on hand at beginning of fiscal year (2/1/23)		\$	85,440.22
Cash on hand at beginning of period per last report.....			\$153,295.90 *
ADD CASH RECEIVED DURING PERIOD:			
Bingo.....	\$5,088.53		
Lottery Tickets.....			
Registration.....	1,367.25		
Spirit Wear.....			
Homecoming Programs.....			
Sponsorship Donations.....	375.00		
Concession Stand.....			
Fundraisers.....			
Tagging.....			
Banquet.....			
Refund/Credit.....			
Volunteer Check (Venmo).....			
Saving Transfer.....			
Cheer Accessorie Package.....	201.50		
TOTAL RECEIPTS.....			\$7,832.28 *
TOTAL TO BE ACCOUNTED FOR.....			\$161,128.18
DEDUCT CASH DISBURSED:			
Football Equipment.....			
Cheer.....	\$3,400.00		
Registration Expenses.....			
BCYFL Fees/Fines.....			
Lottery (Offset by Income).....			
Concession Stand Expenses (Offset by Income).....	\$418.23		
Capital Investments.....			
Scholarships/Donations.....			
Electric.....			
Trash.....			
Business Supplies.....	\$79.74		
Security.....			
Medic.....			
Porta Johns.....			
Lawn.....			
Grounds.....	\$416.45		
Line Painting.....			
Referee Fees.....			
Insurance.....			
Talk n' Toss.....			
Spirit Committee (Treat Bags/Signs/Paint).....			
All-Star Game.....			
Community Service Game.....			
Homecoming.....			
Banquet.....			
Bereavement/Injury.....			
Executive Dinner.....			
Bounced Checks.....	\$226.50		
Cheer Accessories Package.....	25,331.00		
TOTAL DISBURSEMENTS.....			\$29,871.92 *
CASH BALANCE AT END OF THE MONTH.....			\$131,256.26 *

Pending Receipts.....			
Pending Disbursements.....		\$	2,200.00

Scholarship #2: \$1,000.00
 Garney Center \$1,200.00


 Jenny Fink, Treasurer

6/4/2023
 Date

**Central Valley Lil Warriors
2023 Financial Worksheet
June 4, 2023**

Expense Description	2023 Actuals	2023 Budget	Expense Variance \$	2022 Budget	2022 Actuals	2022 Profit/Actual Expense	Income Description	2023 Income	2023 Budget	2022 Actuals
Electric	\$ 634.37	4,000	(3,366)	4,000	3,823.61		Bingo	\$ 33,145.67	50,000	70,298.25
Lawn	1,000	1,000	(1,000)	4,200	-		Lottery Ticket (offset by exp)		10,000	20,000.00
Medic		2,600	(2,600)	2,600	2,175.06		Registrations	\$ 31,052.89	6,000	7,382.16
Porta Johns		4,000	(4,000)	4,000	3,056.00		Spirit Wear		1,500	300.00
Ref Fees		4,000	(4,000)	3,100	3,375.00		Homecoming Programs (offset by exp)		-	850.00
Security		500	(500)	500	-		Sponsorship / Donations	\$ 6,200.00	3,000	1,400.00
Trash (but on standby Nov-May)	\$ 386.41	3,500	(3,114)	4,000	4,965.43		Concession Stand		13,000	38,281.09
Business Supplies	\$ 266.34	2,000	(1,734)	2,000	1,582.60		NCAA Bracket Fundraiser	\$ 105.00	3,000	1,215.00
All Star (Cheer and FB)		1,200	(1,200)	1,000	1,125.00		Tagging		3,000	-
Bevment/Injury		500	(500)	200	438.00		Misc Income		-	8,403.51
Insurance	\$ 575.00	5,750	(5,175)	4,000	5,496.80		Banquet Income (50/50 & Auctions)		-	4,087.00
Homecoming (Income offset)		1,200	(1,200)	500	1,179.15		Banquet Ticket Income		-	7,326.90
Executive Dinner		750	(750)	500	1,149.77					
BCVFL Fees/Fines	\$ 1,025.00	1,000	(25)	1,000	675.00					
Banquet	\$ 500.00	12,500	(12,000)	12,500	18,431.68	\$ 7,017.78	Volunteer Check (Venmo)	\$ 200.00		
Loss (bounced checks)	\$ 10.00	200	(190)	100	30.00		Check Accessions Packets	\$ (768.10)		
Grounds	\$ 130.50	5,000	(4,870)	5,750	4,139.39					
Football (\$15,705.43)	\$ 20,705.43	17,500	3,205	10,000	10,706.28					
Capital Investments	\$ 635.95	3,000	(2,364)	35,000	21,146.79					
Cheer	\$ 4,481.73	175,000	(170,518)	10,000	6,181.77					
Spirit (Paint/ Treats)	\$ 444.91	1,500	(1,500)	1,500	112.22					
Registration Shirts/Expenses	\$ 1,060.00	3,500	(3,055)	2,500	3,247.79					
Scholarships	\$ 87.76	3,100	(2,040)	2,000	3,074.20					
Talk & Toss Event		100	(12)	100	-					
Line Painting		2,500	(2,500)	2,000	1,987.50		Savings Transfer (Helmets/ Capital Invest)	\$ 10,229.95		10,300
Community Game		400	(400.00)	300	417.54					
Concession Stand Expenses	\$ 1,328.56	Income offset	-	Income offset	24,946.77	13,344.32				
Lottery Offset by Income	\$ 130.00	Income offset	-	Income offset	7,021.50	12,978.50				
Expenses carried over from 2021	\$ -	-	-	-	2,097.00					
Expenses carried over from 2022	\$ 1,428.28	-	-	-	-					
Total	\$ 33,830.24	256,300.00	(222,470)	113,350.00	132,581.85		Total	\$ 69,995.46	89,500	159,543.91

Outstanding Checks	Revenue
Cheer/Cheer	\$ 1,200.00
Other/Other	\$ 1,000.00
	\$ 2,200.00

Riddell Unpaid Football Invoices

Paid 2/6/2023	\$ 1,317.93
	\$ 110.96
	\$ 1,428.28

Starting Balance 2023	as of 2/1/23	85,440.22
Funds moved into CD's (6 mo.) 6/2/22		15,074.87
Funds moved into savings 2/28/22	future projects	9,886.64
*\$10,229.95 Helmets 3/20/23		
Current Bank Balance	as of 4/24/23	\$ 153,295.90
Outstanding Checks/Expenses		2,200.00
Outstanding Deposits		535.00
Total Recon Balance	as of 4/24/2023	151,630.90

Outstanding Deposits	Revenue
Require Check Deposit	\$ 375.00
Require Bank Fundraiser	\$ 168.00
Total	\$ 543.00